UPMA ukrainian project management association

Українська асоціація управління проектами „УКРНЕТ"

<p style="text-align:center">Условия проведения сертификационного экзамена
Первичная сертификация и ресертификация</p>

Purpose

The purpose of this document is to help Candidates to know what is expected of them before, during and after the exam. Exam-specific instructions will be provided by the assessors in the exam room.

Before the exam

Please check that you:

- Have your confirmation letter.
- Have your photo ID.
- Have 1 or 2 ball pens, blue or black in colour.
- Feel comfortably in the examination room.
- Turned your cell phone off and left it where required.
- Have not brought any prohibited items into the exam room (i.e., books, laptop, training materials, cell phone, etc.).
- Understand all the rules and requirements as instructed.

During the exam

Please remember that:

- You must sign the exam attendees list twice – once when starting the exam and again when finishing it.
- You must indicate the time when you sign the attendees list.
- You will be provided with a calculator and scratch paper.
- You are allowed to bring a flask of a non-alcoholic drink for your own purposes. You cannot share your drink with other candidates.
- You are not allowed to speak with other candidates during the exam.
- You are not allowed to use books, personal records, laptop, mobile phones, the internet, or any other external resources.
- You can ask assessors questions related to mistakes in exam questions, non-readable pages or any other technical typos or mistakes only.
- You can finish your exam before the scheduled finish time.
- After you finish your exam, all sheets of paper (including drafts) must be returned back to the assessors.
- In case of cheating you will be asked to leave the exam room and your results will not be assessed.

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After the exam

Candidates will not be assessed if they:

- Refuse to return their exam records.
- Have spoken with other candidates or interfered with them.
- Attempts to use prohibited items (PC, books, phone etc.)